

**TAVERHAM HIGH SCHOOL**

Beech Avenue  
Taverham  
Norwich  
NR8 6HP

Telephone: 01603 860505  
Email: [office@taverhamhigh.org](mailto:office@taverhamhigh.org)  
Website: [www.taverhamhigh.norfolk.sch.uk](http://www.taverhamhigh.norfolk.sch.uk)

Headteacher:  
Dr R Harris

**Catering Assistant**

**Position:**

**Hours**

**Grade**

Required as soon as possible

Permanent

10 hours per week (Wednesdays 12:30-2:30, Thursday & Friday 10:30-2:30) Term time only

(with flexibility to work additional hours to cover absences where necessary)

Scale B - Salary £5,054 (£11.59 per hour)

Taverham High School is a popular and successful 11-18 academy on the outskirts of Norwich. With the success of the school inhouse catering the governors are seeking to appoint an additional Catering Assistant to join our hardworking, committed and enthusiastic team.

As the Catering Assistant, you will provide an efficient catering service at the school, ensuring that the highest standard of customer service is delivered at all times. Your main responsibilities will include assisting with the service of meals and refreshments, washing up and general cleaning of the dining room and kitchen. A uniform is provided.

Some catering experience would be preferred but is not essential as full training will be given.

To receive an application pack either:

- visit the school website;
- for more specific information on the post please contact Karen Chilvers, Catering Manager on 01603 860505.

Informal visits to the academy prior to interview can be arranged.

Our school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The appointment is subject to regulatory checks including an enhanced-level DBS check. We are an equal opportunities employer.

Closing date for applications: 9.00 am, Friday 19 January 2024