

To: Year 12/Year 13 Parents/Carers/Students

Beech Avenue
Taverham
Norwich
NR8 6HP
Telephone 01603 860505
01603 264330
E-mail office@taverhamhigh.org

Headteacher Ms Carol Dallas

14 September 2020

Dear Parent/Carer

Advice to all parents and carers (and students where age appropriate) - COVID-19 possible case

We have been advised that we have a number of students across the year groups with suspected COVID-19 symptoms following isolation rules and are undergoing testing for coronavirus (COVID-19). We suspect over the next few months as winter approaches that we will have students suffering from colds and flu which will have similar symptoms so you may find that this letter is sent out more frequently.

We would like to reassure you that the school is following national guidance and has put in place the Local Authority's Compliance Code for educational settings to reduce the risk of spreading the virus. We continue to be vigilant for any other cases and will update you as soon as we are aware of the test results. This letter is to inform you of the current situation and provide advice on how to support your child. Please be reassured that for most people, coronavirus (COVID-19) will be a mild illness.

The setting remains open and providing your child remains well they can continue to attend as normal. We will keep this under review.

What to do if your child develops symptoms of COVID-19

If your child develops symptoms of COVID-19, they should remain at home for at least 10 days from the date when their symptoms appeared. We would also recommend getting a test as soon as possible. Information on testing is available via the links below:

<https://www.justonenorfolk.nhs.uk/test-trace>

<https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/ask-for-a-test-to-check-if-you-have-coronavirus/>

<http://www.nnuh.nhs.uk/our-services/covid-19-testing-key-workers/>

All other household members who remain well must stay at home and not leave the house for 14 days.

The 14-day period starts from the day when the first person in the house became ill.

Household members should not go to work, school or public areas and exercise should be taken within the home.

By household members staying at home for 14 days you will greatly reduce the overall amount of infection the household could pass on to others in the community.

If you are able, you should move any vulnerable individuals (such as the elderly and those with underlying health conditions) out of your home, to stay with friends or family for the duration of the home isolation period.

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Further information on isolation is available here:

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

If your child is isolating due to developing symptoms themselves, or due to the household isolation or being identified as a close contact, please let us know as soon as possible in the same way you normally report absence. This will help us to take the right precautions at the setting.

Symptoms

The most common symptoms of coronavirus (COVID-19) are recent onset of:

- new continuous cough and/or
- high temperature
- a loss of, or change in, normal sense of taste or smell (anosmia)

If your child or anyone in the household does develop symptoms, you can seek advice from NHS 111 at

<https://www.nhs.uk/conditions/coronavirus-covid-19/check-if-you-have-coronavirus-symptoms/>

or by phoning 111.

How to stop COVID-19 spreading

There are things you can do to help reduce the risk of you and anyone you live with getting ill with COVID-19.

Do

- follow the guidance on social distancing
- wash your hands with soap and water often – do this for at least 20 seconds
- use hand sanitiser if soap and water are not available
- wash your hands as soon as you get home
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin immediately and wash your hands afterwards

Further Information

Further information is available at <https://www.nhs.uk/conditions/coronavirus-covid-19/>

Yours faithfully

A handwritten signature in black ink that reads "C Dallas". The signature is written in a cursive style and is positioned above a faint, dotted rectangular box.

Ms C Dallas
Headteacher